

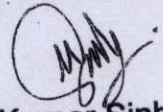
No. 3/54/2012-PP
Government of India
Ministry of Minority Affairs

11th Floor, Paryavaran Bhavan,
C.G.O. Complex, Lodhi Road,
New Delhi – 110003
Dated: 18/07/2012

OFFICE MEMORANDUM

Subject: Minutes of the 56th meeting of the Empowered Committee held on 05.07.2012 under the Chairmanship of Secretary, Ministry of Minority Affairs to consider and approve the revised district plans in minority concentration districts of North Sikkim (Sikkim), Bidar (Karnataka), Tirap (Arunachal Pradesh), Siddharth Nagar, J.P. Nagar, Bijnor, Shrawasti, Pilibhit, (Uttar Pradesh), Mamit, Lawngtlai (Mizoram).

The undersigned is directed to forward herewith minutes of the above mentioned Empowered Committee meeting held on 05.7.2012 under the Chairmanship of Secretary (Minority Affairs) for information.



(Ujjwal Kumar Sinha)
Under secretary to the Govt. of India
Telephone: 24364283

- To:
1. Ministry of Finance, (Secretary, Department of Expenditure), North Block, New Delhi.
 2. Advisor (Social Sector), Planning Commission, Yojana Bhawan, New Delhi
 3. Secretary, Department of School Education & Literacy, Ministry of HRD, Shastri Bhawan, New Delhi.
 4. Secretary, Ministry of Women and Child Development, Room No. 602, Shastri Bhawan, New Delhi.
 5. Secretary, Department of Drinking Water and Supply, Paryavaran Bhawan, CGO Complex
 6. Secretary, Ministry of Rural Development, Krishi Bhawan, New Delhi.
 7. Secretary, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi
 8. Member Secretary, ICSSR, JNU Institutional Area, New Delhi-67
 9. Secretary, Ministry of the Development of North East Region (DONER), Vigyan Bhawan, Annexe, Maulana Azad Road, New Delhi

Copy to:

1. Secretary, Minority Welfare Department, Govt. of Uttar Pradesh, Lucknow (U.P.)
2. Secretary, Department of Minority Welfare, 205, Vikas Soudha, M.S. Building, Dr. B.R. Ambedkar Veedi, Bangalore – 560001.
3. Social Justice, Empowerment and Welfare Department (Welfare Division, Govt. of Sikkim, COIR Board Bhawan, Indira Bypass Road, Gangtok
4. Secretary, Social Welfare Department, Govt. of Mizoram, Civil Secretariat, Aizwal - 796001

F. No. 3/54/2012-PP
GOVERNMENT OF INDIA
MINISTRY OF MINORITY AFFAIRS

MINUTES OF THE 56th MEETING OF EMPOWERED COMMITTEE UNDER MULTI-SECTORAL DEVELOPMENT PROGRAMME HELD ON 5th JULY, 2012 UNDER THE CHAIRPERSONSHIP OF SECRETARY, MINISTRY OF MINORITY AFFAIRS.

The 56th Meeting of the Empowered Committee for MsDP to consider and approve the revised district plans in minority concentration districts of North Sikkim (Sikkim), Bidar (Karnataka), Tirap (Arunachal Pradesh), Siddharth Nagar, J.P. Nagar, Bijnor, Shrawasti, Pilibhit, (Uttar Pradesh), Mamit, Lawngtlai (Mizoram) was held. The representative of the Ministry of Women and Child Development, Ministry of Drinking Water and Sanitation and Ministry of Development of North Eastern Region (DONER) attended the meeting. The officials from State Government attended the meeting through video conferencing. A list of officials present in the meeting is annexed.

2. **Progress on website:** The progress of implementation of MsDP is reported on quarterly basis to the Delivery Monitoring Unit (DMU) in PMO (Prime Minister's Office) and the status of implementation of various projects in terms of funds released by the Ministry of Minority Affairs and utilised by the State/UT; number of works sanctioned, completed and works in progress is regularly monitored. These details and photographs of works are placed in the Ministry's website for transparency. State Governments/UT Administrations are required to review the implementation on quarterly basis; ensure that Central funds are released to the districts within one month of sanction; State share (wherever applicable) released along with the Central funds; ensure that the executing agencies start the construction works at the earliest, and complete the construction works within the scheduled period. A computer software application called MIS-MsDP has been made operational in July, 2011 and the States/UT have been advised to ensure that data is entered by all concerned so that Quarterly Progress Report (QPR), utilization certificate and various progress reports is generated through the software.

3. **Adhering to guidelines and eliminating duplication:** States/UTs should ensure that the proposals sent have the approval of the State Level Committee of MsDP / mission

director of CSS concerned in order to ensure that the proposal, in terms of specification, norms, standards etc., is in accordance with the guidelines of the scheme concerned and that duplication has been ruled out. The responsibility for eliminating duplication of work and avoiding double counting of a scheme under two funding sources vested with both the district authority and the State Government. Accounts under MsDP should be maintained separately and Central Ministry concerned informed of assets created in respect of CSS topped up under MsDP.

4. **Centrally Sponsored Scheme (CSS) guidelines:** MsDP provides that there would be no change in guidelines of any existing Centrally Sponsored Scheme (CSS) under implementation in such districts for which this programme would provide additional funds. In case schemes for individual benefits are taken up under the programme, there shall be no divergence from existing norms for selection of beneficiaries from the list of BPL families in the district, so that benefits from the additional funds flow to all BPL families and not selectively. However, the provision under Indira Awas Yojana (IAY) guidelines for making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST) will not be followed under MsDP. The entire number of units sanctioned under MsDP would be given to BPL households, from minority communities as well as other communities, in order of the serial number in the approved wait list without making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST).

5. **Timely release of funds:** The sanction letters of the Ministry stipulate that funds should be released to the district/implementing agency within a month's time, but the States/UT have been generally taking much time in releasing funds to the district/implementing agency. State shares, wherever applicable, are not released along with the Central funds by some States. Prompt release of funds was advised to ensure that works are started at the earliest.

6. **Utilisation Certificate:** For release of second instalment, utilization certificate (UC) is required. If the UC is furnished within a period of one year after release by the Ministry, 60% UC would be required for releasing the next instalment. However, if utilization is made beyond the period of a year, 100% utilization would be necessary. The UCs would need to



be accompanied by QPR showing physical progress, photographs as proof of the work in progress and the phasing of funds for the release sought.


7. **Sample testing and quality control:** Quality control was to be ensured through regular and frequent field visits and by testing samples of the construction work for which funds would be sanctioned by the Ministry on receipt of request from the State concerned. The findings and observations contained in the report of Internal Auditor Team of the Ministry of Minority Affairs to Muzzaffar Nagar and Bijnor districts in Uttar Pradesh has been sent to all the States/UTs with advise to carry out field visits, quality control tests and review all works under MsDP to ensure that the shortcomings pointed out in the report do not take place in their State/UT.

8. **Inclusion of Members of Parliament in State and district level committees:** Members of Parliament (MP) and Member of Legislative Assembly (MLAs) have been included in the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the committee for MsDP. MLAs are also to be nominated on the Committees by the State Government. It should be ensured that they are invited to attend the meetings of the district and State level committees.

9. **Display boards:** Para 19 of the scheme of MsDP provides for a 'display board' which should have- Name of the project/scheme printed followed by "Multi-sectoral Development Programme (MsDP), Ministry of Minority Affairs, Govt. of India." For projects with longer construction period, in addition to above, the name of implementing agency, date of sanction of the project, likely date of completion and estimated cost of the project should be printed on the display boards. States/UT should ensure this and put up a permanent display on completion of each project.

General conditions applicable to projects approved by the Empowered Committee

10. For approvals given by the Empowered Committee, including in-principle approvals, the Principal Secretary/Secretary of States/UTs and the District Collectors/representatives were advised to note that the following conditions would apply to all projects under MsDP.



State Government/UT administration concerned should ensure that the following have been complied with:-

Approval of the State department concerned/Mission Director for Centrally Sponsored Scheme (CSS) concerned have covered the following -

- (a) **Need** for having the proposal sanctioned under MsDP.
- (b) **Duplication has been eliminated.**
- (c) Proposal is as **per norms, specifications, layout design, funding norms and cost norms of the CSS guidelines** concerned.
- (d) **Separate accounts for schemes under MsDP will be maintained** and details sent to the Central Ministry concerned for maintaining proper record of assets and avoiding double counting and duplication.
- (e) **Estimates have been prepared as per Schedule of Rates (SOR)** of the State Government and have been **approved by a competent engineering department** of the State Govt.
- (b) **Staff is available** for functioning unit or will be provided for new unit.
- (c) **Recurring expenditure** would be provided by the State Government.
- (d) **Land is available and/or will be made available by the State Government in villages/locations having the highest proportion (percentage) of minority population.**

11. **Review meetings of Oversight committee in State, and State and district level committees:** The scheme of MsDP envisages quarterly review meetings by the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the review committees for MsDP. The State level committee also acts as the Oversight Committee for MsDP. Quarterly review meetings for State level committee/State Oversight Committee and district level Committee should be held and copy of the meeting notice should be sent to the Ministry to enable a representative to attend State Level meetings as envisaged under MsDP. It should be ensured that Members of Parliament nominated in such Committees are invited to attend the meetings.

12. **Photographs:** Photographs of completed works and works in progress indicating type of asset, name of location/village and date should be placed in the MIS-MsDP web page and officials from the State and districts were impressed upon the need to have photographs, in

digital format sent by email to Mr. U.K Sinha, Under Secretary in the Ministry – ujjwal.sinha@nic.in The photographs are required for release of second installment

13. Review by Oversight Committee: - The implementation of projects approved earlier by the Empowered Committee (EC) for the districts of North Sikkim (Sikkim), Bidar (Karnataka), Tirap (Arunachal Pradesh), Siddharth Nagar, J.P. Nagar, Bijnor, Shrawasti, Pilibhit, (Uttar Pradesh) were reviewed by the Oversight Committee. The chairman informed that Ministry of Minority Affairs has forwarded the findings of the study done by ICSSR for MsDP projects of Binjor and J.P Nagar (UP) to the State Government. The State Government representatives were requested to go through the report and take corrective measures. The main points of the review by Oversight Committee are given below:-

North Sikkim: The State/District representatives informed that the utilization certificates in respect of 56 AWCs along with the photographs and QPRs will be sent within a week to the Ministry. Out of 56 AWCs, 28 have been completed and 15 are in progress. The remaining 13 AWCs have the land problems which will be sorted out immediately. In respect of ACRs, about 40% physical progress and 30% in health project have been reported. Overall the expenditure is 33% of the fund released.

J.P. Nagar, Siddharth Nagar and Pilibhit: The District authority informed that they have not received some of the funds released during 2011-12. It was informed by the State Govt. that there was undue delay in fund transfer to the district/implementing agency due to election of State Assembly and local bodies procedure. Therefore the work has not started. The Oversight Committee requested the State Government official to expedite the matter at the earliest.

Bijnor: District representative informed that there is some land problem at Najibabad for construction of Govt. Polytechnic. Therefore new location was selected and the work is to be started. The Oversight Committee directed that there should be substantial percentage of population of minority in the new location also. For construction of Adarsh Janta inter-college 80% project has been completed. For anganwadi centres, district representative informed that the fund was released to the district only in May, 2012. The construction work



is yet to be started. It was also informed by him that fund yet to be transferred for the project of Installation of hand pumps to the district/implementing agency. The Oversight Committee directed the State Government official and district officials to expedite the work.

Shrawasti: District representative informed that utilization certificate of anganwadi centres has been sent to State Govt. It was informed by the district representative that ITI at Bhinga was approved for one unit and now as per the revised NCVT norms, two units are required. It is also informed by the State that due to election procedure; the fund could not be transferred to the district. For construction of 64 units of AWCs, 100% expenditure has been done and the UC has already been submitted to the State Government. It was advised to State Govt. to expedite the matter at the earliest

Bidar: It was informed by the district representative that the work has already been started for construction of AWCs. Out of the 99 AWCs, 47 have been completed and 27 are in progress. The Oversight Committee directed the State Government official and district officials to expedite the work.

Tirap: District representative informed that out of 1411 IAY houses, 692 have been completed. For anganwadi centres it was informed that out of 20 anganwadi centres, 3 completed and 10 are in progress. For hostels, District representative informed that in some locations the work has been started and in some locations the work has not been started yet. The Oversight Committee directed the State Government official and district officials to expedite the work.

(A) District plans and the proposal contained therein considered by the Empowered Committee and their recommendations:-

Item No.(A) Sikkim

North Sikkim: The Government of Sikkim has submitted fresh proposals of ACRs in schools in respect of North Sikkim districts. The Government of Sikkim has ascertained the following.

- (i) The proposal/DPR has been prepared as per norms of SSA & RMSA.
- (ii) There is no duplication for funding the construction of additional classrooms, from any other sources like M/o HRD, M/o DONER, NEC/M/o Tribal etc.



- (iii) The school is under HRD Department, Government of Sikkim. The land, staff and recurring expenditure would be provided by the State Government.
- (iv) The State share, wherever applicable for CSS, shall be provided as per its funding pattern.
- (v) The rates adopted in the estimate are as per the approved rates of SOR 2006 of Sikkim PWD.

During the meeting, the State Govt. confirmed that all these villages have concentration of minority population.

The details of the projects are given below:-

SL. No	Sikkim(North)	Sharing ratio	No of units	Unit cost	Central share	State share	Total cost	50% as 1st installment to be released
	Administrative approvals			Rs. in lakh				
1	Providing additional rooms by construction of 6 roomed school building at Tanek Primary school	90:10	1	79.24	71.32	7.92	79.24	35.66
2	Providing additional rooms by construction of 6 roomed school building at Eklavya Model Residential school	90:10	1	78.96	71.07	7.89	78.96	35.54
3	Providing additional rooms by construction of 6 roomed school building at Mangan a traditional Buddhist study school.	90:10	1	80.13	72.12	8.01	80.13	36.06
	Total		3		214.51	23.82	238.33	107.26

Decision: The Empowered Committee (EC) decided to approve above mentioned projects. Empowered Committee also approved the release of first installment of 50% of Central share with usual terms and conditions.

Item No.(B) Uttar Pradesh

(i) **J.P Nagar:** The details of the projects proposed by the State Government for J.P Nagar are given below:-

S. No.	Name of the project	Sharing ratio	No. of Unit	Unit cost	Central share	State share	Total cost
				Rs. In Lakhs			
1	Construction of Anganwadi centres	100:00	40	3.50	140.00	-	140.00

The State Govt. has furnished information regarding location of AWCs along with percentage of minority population.

Decision: The Empowered Committee (EC) decided to approve the project for a reduced number of unit as per the fund availability on the condition that a minimum area of AWC will be 600 sq. feet with a sitting room for children/women, separate kitchen, store for storing food items, child friendly toilets an space for children to pay with drinking water facility, as per the revised norms of AWC. Empowered Committee also approved the release of first installment of 50% of Central share with usual terms and conditions. The approval is as follows-

S. No.	Name of the project	Sharing ratio	No. of Unit	Unit cost	Central share	State share	Total cost	50% as 1 st installment to be released
				Rs. In Lakhs				
1	Construction of Anganwadi centres	100:00	25	3.50	87.50	-	87.50	43.75

(ii) **Siddharth Nagar:** The details of the projects proposed by the State Government for Siddharth Nagar are given below:-

S. No.	Name of the project	Sharing ratio	No. of Unit	Unit cost	Central share	State share	Total cost
				Rs. In Lakhs			
1	Installation of India Mark -II hand pumps	75:25	292	0.28835	63.15	21.05	84.20

The district representative requested for enhancement of units of hand pumps to 426 in place of 292 during the meeting. State Secretary assured that the State share would be

provided. It was also informed by District representative that there is no duplication and selected locations are having the substantial minority population.

Decision: The Empowered Committee (EC) decided to approve installation of 426 hand pumps on the condition that duplication would be avoided and work would be executed in location having substantial percentage of minority population. Empowered Committee also approved the release of first installment of 50% of Central share with usual terms and conditions. The proposal is approved in the following manner:-

S. No.	Name of the project	Sharing ratio	No. of Unit	Unit cost	Central share	State share	Total cost	50% as 1 st installment to be released
Rs. In Lakhs								
1	Installation of India Mark -II hand pumps	75:25	426	0.28835	92.13	30.71	122.84	46.07

(iii) **Bijnor:** The details of the projects proposed by the State Government for Bijnor are given below:-

S. No.	Name of the scheme	Sharing ratio	No. of units	Unit cost	Central Share	State share	Total cost
Rs. In Lakhs							
1	Govt. Navratna Inter-college, village Rehar	75:25	1	258.95	194.2125	64.7375	258.95
2	Construction of Anganwadi centre	100:00	30	3.25	97.50	-	97.50
3	Installation of India Mark-2 hand pumps	75:25	200	0.422	63.30	21.10	84.40
4	Construction of Toilets	75:25	2000	0.015	22.50	7.50	30.00
5	Construction of Veterinary Hospital	100:00	3	21.26	63.78	00	63.78
	Total				441.29	93.34	534.63

The State Govt. had informed that minority concentration areas have been selected for implementation of projects.

Decision: The Empowered Committee (EC) decided to approve the above mentioned projects with the reduced units as per fund availability subject to the condition that duplication would be avoided and work would be executed in location having substantial percentage of minority population. For Inter-college non-duplication from SSA/RMSA, for installation of hand pumps and construction of toilets non-duplication from PHED may be obtained. However, the project of construction of Veterinary hospital was not approved by the Empowered Committee due to constraint of allocation available. Empowered Committee also approved the release of first installment of 50% of Central share with usual terms and conditions. The approval was given in the following manner:-

S. No.	Name of the scheme	Sharing ratio	No. of Unit	Unit cost	Central Share	State share	Total cost	50% as 1 st installment to be released
				Rs. In Lakhs				
1	Govt. Navratna Inter-college, village Rehar	75:25	1	258.95	194.2125	64.7375	258.95	97.10625
2	Construction of Anganwadi centre	100:00	10	3.25	32.50	-	32.50	16.25
3	Boys Hostel in Govt. Adarsh Janta Inter College	50:50	1	110.22	55.11	55.11	110.22	27.555
4	Installation of India Mark-2 hand pumps	75:25	100	0.422	31.65	10.55	42.20	15.825
5	Construction of Toilets	75:25	1500	0.015	16.875	5.625	22.50	8.4375
Total					330.3475	136.0225	466.37	165.1738

Pilibhit: The details of the projects proposed by the State Government for Pilibhit are given below:-

S. No.	Name of the project	No. of Unit	Unit cost	Central share	State share	Total cost
			Rs. In Lakhs			
1	Construction of Community centre	1	17.10	17.10	00	17.10
2	Construction of 100 seated hostel in Dramond Govt. inter-college, Pilibhit	1	274.00	205.50	68.50	274.00
3	Construction of Community Health centre (CHC)	1	358.92	305.08	53.84	358.92
4	Construction of science laboratory in Dramond Govt. inter-college, Pilibhit	1	22.71	17.03	5.68	22.71

Total		672.73	544.71	128.02	672.73
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Decision: It has been decided by the EC to approve the project at sl. no. 3 for construction of community Health Centre on the basis of the earlier approved rate of Rs. 302.14 lakh per unit for Kheri district. Due to the fund availability, the other projects may not be considered and approved. The approval was given subject to the condition that soil testing would be done before finalizing the drawings of CHC. Empowered Committee also approved the release of first installment of 50% of Central share with usual terms and conditions. The approval was given in the following manner:-

S. No.	Name of the project	Sharing ratio	No. of Unit	Unit cost	Central share	State share	Total cost	50% as 1 st installment to be released
					Rs. In Lakhs			
3	Construction of Community Health centre	85:15	1	302.14	256.82	45.32	302.14	128.41

(iv) **Shrawasti:** State Government has proposed for construction of 17 Community Centres at a total cost of Rs.290.70 lakh. The district representative informed that the few units of health centre which were sanctioned earlier had not got the administrative approval from NRHM. Therefore, the balance amount from health project would be adjusted for construction of community centres. The proposal was not approved as it was felt that using allocation for community centres would not be advisable when the needs for education, health and skill upgradation remain unfulfilled in minority concentration areas. The State Government was advised to send the fresh proposals relating to the education and health.

Item No.(C) Karnataka

(i) **Bidar:** The details of the projects proposed by the State Government for Bidar are given below:-

S. No.	Name of the project	Sharing ratio	No. of Unit	Unit cost	Central share	State share	Total cost	50% as 1 st installment to be released
					Rs. In Lakhs			
1	Construction of	85:15	7	12.00	71.40	12.60	84.00	35.70

labour wards							
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D.C Bidar informed that all these locations have high minority population. The State Govt. assured that the State share of funds would be given for this project.

Decision: The Empowered Committee (EC) decided to approve the above mentioned projects subject to the condition that the approval on estimation, design etc. would be obtained by NRHM. Empowered Committee also approved the release of first installment of 50% of Central share with usual terms and conditions.

Item No.(D) Arunachal Pradesh

(i) Tirap: The details of the projects proposed by the State Government for Tirap are given below:-

S. No.	Name of the project	Sharing ratio	No. of Unit	Unit cost	Central share	State share	Total cost	50% as 1 st installment to be released
					Rs. In Lakhs			
1	Construction of RCC structure of 50 bedded Girls hostel at Dadam ME school	100:00	1	70.00	70.00	-	70.00	35.00

The State Govt. had confirmed that minority population is about 50% at the proposed location of Dadum. The Executive agency would be PWD and maintenance would be done by the school management.



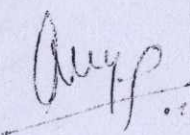
Decision: The Empowered Committee (EC) decided to approve the above mentioned project. Empowered Committee also approved the release of first installment of 50% of Central share with usual terms and conditions.

Item No.(E) Mizoram

Mizoram: The State Govt. was requested to give certain clarification to the proposal received from the State. It was also requested that these clarification may be given during the E.C. meeting through video conference. However, no representative from State was available for video conferencing. Therefore, the proposal was not considered.



Attendance of officials present in 56th Empowered Committee meeting held on
05/07/2012

Sl.No.	Name & designation	Department/Ministry	Contact no.	email	Signature
1	Dr. DINESH CHAND Adl. Adviser (PHE)	Min of Drinking Water and Sanitation 9/F PB, CGO Complex ND	24366660 9350085850	d.chand@nic.in	
2	P.R. Meshram Director Mo DNBR	M/O DNBR	23015184	pr.meshram @nic.in	
3	A.K. Goyal Sr. Programmer (ICDS) MWSD	M/O WCD	23073832	icds.wcd @nic.in	

4	Leena Johri Secretary, U.P. MWD, U.P.				
5	Alok Shrivastava, Principal Secretary, SWD, Sikkim				
6	Ambika Pradhan Adell. Secretary SWD, Sikkim				
7	Madhav Singh. CDO, Pujior				

8	R.S. Yadav, CDO J.P. Nager				
9	Sachin Shinde DC, Tirap				
10	Do. Rishikesh Bhoskar Yashod, DM, Shrawasti				
11	Sameer Shukla DC, Bidas				

12	CDO, Pilibhit				
13	CDO, Siddharth Nagar				
14	DCM Sik kim				